

MINUTES OF AUDIT RISK AND IMPROVEMENT COMMITTEE HELD MONDAY, 16 OCTOBER 2023 AT ADMINISTRATION OFFICE, 218-232 MOLESWORTH STREET, LISMORE

The Chair opened the meeting at 10.03 am.

In attendance:

Voting Committee:

- Laurie Lefcourt, Independent Member (Chair)
- Andrew MacLeod, Independent member
- Raymond Wong, Independent Member
- Cr Big Rob, Rous Councillor

Rous County Council staff:

- Phillip Rudd, General Manager
- Helen McNeil, Group Manager People and Performance
- Geoff Ward, Group Manager Corporate and Commercial
- Jonathan Patino, Finance Manager
- Vicky Scott, Financial Accountant
- Robyn Waldron, Executive Assistant (Minute Taker)
- Noeline Smith, Executive Secretary

Other attendees:

- Quentin Wong, Audit Office of NSW
- Adam Bradfield, Thomas Noble & Russell

1 ACKNOWLEDGEMENT OF COUNTRY

Council showed its respect and acknowledged the Traditional Custodians of the Land, of Elders past and present, on which this meeting took place.

2 DISCLOSURE OF INTEREST

- Chair Lefcourt advised she is a member of the ARIC meetings for Kyogle Council.
- Andrew MacLeod advised he is a member of ARIC meetings for Lismore and Tweed Councils.

3 REPORTS

3.1 Annual Financial Reports for year ended 30 June 2023

RECOMMENDATION (Cr Rob/MacLeod) that the Audit Risk and Improvement Committee:

1. Receive and endorse the attached draft 'Annual Financial Statements for the year ended 30 June 2023' and the NSW Audit Office draft 'Report on the Conduct of the Audit for the year ended 30 June 2023' to Rous County Council for adoption.
2. Receive and note the NSW Audit Office 'Engagement Closing Report for the year ended 30 June 2023'.

Annual Financial Reports for year ended 30 June 2023 (Resolution)		
For	Laurie Lefcourt, Andrew MacLeod, Cr Big Rob and Raymond Wong	4
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
Carried		

3.2 ARIC 2024 meeting schedule

AGREED that the report be deferred to allow consideration to holding meetings the week prior to proposed dates and report back to the Committee.

It was noted:

- Monday meetings work well for Raymond Wong.
- The Chair requested a change to the May and July meetings (suggest 19 August).
- Cr Rob advised Mondays not best day for his attendance in person due to another commitment. However, able to attend Monday meetings via video conferencing.

4 OTHER BUSINESS ARISING

Nil.

5 CONFIRMATION OF MINUTES 16 OCTOBER 2023

RECOMMENDATION (Rob/MacLeod) that the minutes of the Audit Risk and Improvement Committee of 16 October 2023 be accepted as presented.

Confirmation of Minutes 16 October 2023 (Resolution)		
For	Laurie Lefcourt, Andrew MacLeod, Cr Big Rob and Raymond Wong	4
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
Carried		

6 NEXT MEETING

27 November 2023.

7 CLOSE OF BUSINESS

There being no further business the meeting closed at 11.10 am.